

TAITRA Taipei Nangang Exhibition Center, Hall 1

Conference Room Equipment Leasing Fee Standards

Effective from 2026/1/1

No.	Equipment Description	Unit Price:NT\$ (tax excluded)		Notes
		Per Time Slot	Qty	
I. Facilities (length×width×height)				
1	Tablecloth (140×60cm)	100/each		
2	Table Skirting (260×75cm)	150/ each		
3	Chair Cover (57×50×81cm)	50/ each		
4	Conference Table (140×60cm, H:75cm)	150/ each		
5	Small Round Table (D:80cm, H:74cm)	200/ each		
6	Large Lectern (120×55cm, H:109cm)	500/ each		
7	Small Lectern (60×55cm, H:109cm)	350/ each		
8	Conference Chair (57×50cm, H:81cm)	50/ each		
9	Mobile Stage(183×244cm, H:40cm)	600/ each		(Steps included)
10	Poster Stand (45×60cm, H:120~180cm)	150/ each		
11	Drawing Stand (51×51×152cm)	100/ each		
12	White Board (60×90×176cm)	200/ each		
13	Divider Barriers(length 200cm, H:98cm)	100/ each		
II. Conferencing System				
1	Desktop Conference System Host	3,600/set/*		/* discount rate refer to remark 1 st . below
2	Desktop Conference System Microphone	300/each/*		
III. Video Conferencing System				
1	Handheld Wireless Presenter Remote	100/each/*		
2	Perfect Cue Remote	3,800/each/*		
	◎Fixed/Lift Projector (HDMI cable is included for all projectors rented from the venue)			
3	Fixed Projector (6000 lm)	6,000/set/*		With lift screen
4	Fixed Projector (8000 lm)	8,000/set/*		Rm.401 only
5	High Brightness Projector (6200 lm)	9,600/set/*		Movable
6	Ultra High Brightness Projector (12000 lm)	17,000/set/*		Additional 220V 15A electric power box and plug are required
7	Ultra High Brightness Projector (15000 lm)	20,000/set/*		
	◎Portable Projector Screen			
8	97" Tripod Screen	1,000/each/*		16:9
9	120" al-alloy frame front projector screen	2,600/each/*		16:9
10	150" al-alloy frame front projector screen	3,000/each/*		16:9
11	180" al-alloy frame front projector screen	4,000/each/*		16:9 (4F Only)
	◎HDMI Splitter and Switcher			
12	HDMI Splitter (1-in 4-out)	1,000/set/*		
13	HDMI Switcher (4-in 1-out)	2,600/set/*		
14	HDMI Switcher (4-in 2-out)	3,000/set/*		
	◎Monitors			
15	24" Monitor	600/pc/*		
16	55" Teleprompter Monitor	5,000/pc/*		
IV. Simultaneous Interpretation Equipment				
1	Simultaneous Interpretation System (infra-red transmitter and central control unit are included)	7,000/set/*		Infrared transmitter board and interpreter headset are not included
2	Mobile Interpreter Booth	8,000/each/*		2 interpreters/booth
3	401 Interpreter Room	8,000/rm./*		2 interpreters/booth
4	Infra-Red Receiver	200/set/*		
5	Interpreter Headset	60/set		Can be taken home by user

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6	Infrared Transmitter Board	2,600/each/*		Tripod Stand included
7	Interpreter Device (headphones included)	1,600/each/*		According to the number of interpreters
8	Certificate Exchange Box	200/each/*		100 cards/box
9	Audio Expander	10,000/set/*		
V. Sound System				
1	Wireless Microphone (Handheld / Lavalier / Headset)	1,000/each/*		Using over 6 Microphones must rent Sound Reinforcement
2	Portable Wireless Amplifier (Wireless Handheld Microphone×2 included)	2,000/set/*		CD Player included
3	Small Portable Stereo System (12ch-Mixer×1, Speaker×2, and AudioLineIn×1 included)	5,000/set/*		On-Site Audiovisual Operator excluded
4	Medium Portable Stereo System (16ch-Mixer×1, Speaker×2, and AudioLineIn×1 included)	8,000/set/*		
5	Audio Line In	600/set/*		
6	Audio Line Out	600/set/*		
7	Computer Audio Interface Processor (Interface)	2,600/set/*		Live microphone audio can be sent to the computer
8	Sound Pickup speaker	1,600/set/*		
VI. Others				
1	Dedicated On-Site Control Engineer	3,500/person		
2	Live Audio Recording	1,500/session		wav format file is provided
3	Interpretation Recording 1. Recorded in wav format file 2. NT\$1,500 for each language	1,500/set		1.Audio Expander (IV-9) must be rented additionally for this service. 2.Organizer(s) must provide an interpreter's signed agreement to audio recording for this service.

Remark : 1. Equipment with /* mark: For the same Organizer(s) and the same venue rented for 2 consecutive time slots on a single day, there will be a 25% discount on the equipment rental for the 2 time slots.

- Basic conference equipment that is provided free of charge for each conference room, include: two wireless microphones; one podium; one reception desk with tablecloth and table skirt; one digital display(shared by conference rooms 501 and 502); and two poster stands. Price list for additional conference equipment is available upon request. Basic conference equipment may not be exchanged for other conference equipment. Unused items are non-refundable. No refunds will be given for last minute cancellations of confirmed rental items. 30% surcharge for last minute additional rentals.
- Basic conference equipment will not be provided when the conference room is used for an exhibition.
- Audio-visual facilities should be provided and charged by TaiNEX1.
- Rental of audio visual equipment and other additional charge should be settled no less than three (3) days prior to the event. Any additional charge from added services and rentals during the event should be settled prior to the end of the event.
- Taipei Nangang Exhibition Center, Hall 1 is operated by the Taiwan External Trade Development Council (TAITRA). Because the head office and place of business are located at different addresses, a separate business entity was registered and business tax is declared to the competent tax authority as required by Articles 28 and 38 of the Value-added and Non-value-added Business Tax Act. The business entity name for Taipei Nangang Exhibition Center, Hall 1 is: TAITRA Nangang Exhibition Hall; Business Tax ID: 48971187.
- The existing sockets in each conference room is 110 volts and 1500 watts. If the electricity consumption exceeds this amount, an additional power application form must be filled in, and a qualified water and electricity contractor will be designated by the venue for wiring. The resulting engineering, wiring material, and electricity fees will be paid for by the Organizer(s). This line can only be powered after the venue has completed the electricity usage safety inspection, and it must be shut off at the end of each day after the activities. Please indicate if there is a 24-hour power supply demand.