

# TAITRA Taipei Nangang Exhibition Center, Hall 2

## Conference Room Equipment Leasing Fee Standards

Effective as of January 1, 2026

No.	Item	Rental: NT\$(Tax excluded)		Remarks
		Per Period	Quantity	
<b>I. Facilities (Length×Width×Height)</b>				
1	Tablecloth	100/pc		For the refreshment table only.
2	Table Skirting	150/pc		
3	Chair Cover	50/pc		
4	Conference Table (L140×W60×H75cm)	150/pc		
5	Conference Table (L150×W45×H74cm)	150/pc		For 7 <sup>th</sup> floor use only
6	Small Round Table (L65×W65×H57cm)	200/pc		
7	Conference Chair (L40×W43×H81cm)	50/pc		For 7 <sup>th</sup> floor use only
8	Conference Chair (L50×W50×H80cm)	50/pc		For 7 <sup>th</sup> floor use only
9	Couch (L86xW78xH80cm)	400/pc		Color: Beige For 1F/4F VIP lounge use only
10	Couch (L54×W61×H83cm)	400/pc		Color: Yellow/Blue/Green
11	Large Lectern (L120×W55×H108cm)	500/pc		
12	Small Lectern (L70×W60×H111cm)	250/pc		
13	Emcee Stage (60×40×114cm)	200/pc		Transparent Acrylics.
14	Portable Stage (183×244×40cm, steps included)	600/pc		
15	Poster Stand (W41×H58cm)	150/pc		
16	White Board (W50×H68cm)	200/pc		
17	White Board (W150×H120cm)	300/pc		
18	Divider Barriers (Tape L:200cm, H: 98.5cm)	100/pc		
19	Divider Sign Board(W19×H28cm)	100/pc		
<b>II. Conferencing System</b>				
1	Desktop Conference System Host	3,500/pc/*		
2	Desktop Conference System Microphone	300/pc/*		
<b>III. Video Conferencing System</b>				
1	Handheld Wireless Presenter Remote	100/pc		
2	Perfect Cue Remote	3,800/set/*		
<b>◎Fixed/Lift Projector</b>				
401 Conference Room				
3	Fixed Projector (6,000 lm)	7,000/set		With 180" lift screen
601-603 Conference Room				
4	Fixed Projector (6,300 lm)	7,000/set		With 135" lift screen

No.	Item	Rental: NT\$ (Tax excluded)		Remarks
		Per Period	Quantity	
701 Conference Room				
5	Lift Projector (16,000 lm)	18,000/set		With 360" lift screen Note: The resolution of PPT or video is recommended to be 1920 * 1080P.
6	600" lift screen ※Only in Room 701D.	8,000/set		
702, 703 Conference Room				
7	Portable Projector (5,000 lm)	7,000/set		With 180" lift screen.
<b>◎Portable Projector</b>				
8	Ultra High Brightness Projector (6,500 lm)	10,000/set/*		Desktop Single-Chip Projector
9	Ultra High Brightness Projector (12,000 lm)	17,000/set/*		With wide angle lens, long lens and 2-meter stand.
10	Ultra High Brightness Projector (15,000 lm)	20,000/set/*		With wide angle lens, long lens and 2-meter stand.
<b>◎Portable Projector Screen</b>				
11	120" Aluminum Frame Front Projector Screen	2,500/set/*		183*244cm(4:3)
12	150" Aluminum Frame Front Projector Screen	3,000/set/*		244*305cm(4:3)
13	180" Aluminum Frame Front Projector Screen	4,000/set/*		274*366cm(4:3)
<b>◎Signal Splitter, Signal Selector</b>				
14	Signal Splitter (1 in 4 out)	1,000/pc/*		
15	Signal Selector (4 in 2 out)	3,000/pc/*		1. Manual signal switching available. 2. Advanced setups require On-Site audiovisual operator
16	High-Level Signal Selector (8 in 1 out)	10,000/pc/*		
17	Matrix Selector (4 in 4 out)	6,000/pc/*		
18	Matrix Selector (8 in 8 out)	15,000/pc/*		
19	Video 4K Matrix Selector (20 in 16 out)	250,000/pc/*		
<b>◎Monitors</b>				
20	24" Monitor	500/set/*		
21	55" Teleprompter Monitor (floor stand included)	5,000/set/*		Rent Item14 and/or Item15 as needed.
<b>IV. Simultaneous Interpretation Equipment</b>				
1	Simultaneous Interpretation System (infrared transmitter and central control unit included)	7,000/set/*		Infrared transmitter board and interpreter headset are not included. Support 2 languages.
2	Mobile Interpretation Booth	8,000/booth/*		2 interpreters/booth.
3	Infra-Red Receiver	200/set/*		On-site personnel excluded.
4	Interpreter Headset	60/pc/*		Can be taken home by user.

5	Infrared Transmitter Board	2,500/pc/*		2 boards for a single booth, 4 boards for a double booth, and so on.
No.	Item	Rental: NT\$ (Tax excluded)		Remarks
		Per Period	Quantity	
6	Interpreter Device (headphones included)	1,500/set/*		Based on interpreters number
7	Certificate Exchange Box (for headset exchange)	200/box/*		
8	Audio Amplifier	10,000/set/*		
<b>V. Sound System</b>				
1	Wireless Microphone (Handheld/Lapel/Headset)	1,000/pc/*		More than 4 pcs, rent Item 3 or Item 4.
2	Portable Speaker (wireless handheld microphone/PC included)	2,000/set/*		With CD player function.
3	8CH Mixer	2,000/pc/*		On-Site audiovisual operator excluded.
4	16CH Mixer	5,000/set/*		On-Site audiovisual operator excluded.
5	Computer Audio Interface Processor (Interface)	2,500/pc/*		Live microphone audio can be sent to the computer.
6	Sound Mixer (monitor speaker)	1,500/pc/*		
7	Audio Input	500/set/*		XLR pin
	Audio Output	500/set/*		Phone jack 3.5mm
<b>VI. Others</b>				
1	Dedicated On-Site Control Engineers	3,500/person/*		Audio/Video services each require one operator.
2	Live Audio Recording	1,500/session/*		WAV Format
3	Interpretation Recording 1. WAV format. 2. If more than one language is required, an additional charge of NT\$1,500 will be applied for each additional channel.	1,500/session/*		1. Should add 'IV. NO.8 Audio Amplifier'. 2. For this service the Organizer(s) must provide an interpreter's signed agreement to audio recording).

Note:

1. /\*: For the same Organizer(s) and the same venue rented for 2 consecutive time slots on a single day, 25% off on equipment rental fee for these 2 sessions, the price for third time slots on the same day will be calculated separately.
2. Free basic equipment for each meeting session: 2 wireless microphones, 1 lectern, 1 reception table (tablecloth and table skirting included), 1 information board (except Room 601, 602, 603), 2 poster stands. For other equipment, please refer to the leasing fee standards. If the free basic equipment is not used, no refund will be given and no replacement will be allowed. No refund will be given for the last-minute cancellation of the rented equipment, last-minute addition will be charged according to the fixed price plus 30%, and rehearsal equipment fee is 40% off.
3. The above equipment will not be provided to those who rent the conference room for exhibition purposes
4. All audio-visual equipment, including simultaneous interpretation equipment, stereo equipment, microphones for conference and discussion systems, camera/video recording services, LED TV walls and video projection equipment, are not allowed to be brought in without the consent of the Center.
5. The existing sockets in each conference room is 110 volts and 1500 watts. If the electricity consumption exceeds this amount, an additional power application form must be filled in, and a qualified water and electricity

contractor will be designated by the venue for wiring. The resulting engineering, wiring material, and electricity fees will be paid for by the Organizer(s). This line can only be powered after the venue has completed the electricity usage safety inspection, and it must be shut off at the end of each day after the activities. Please indicate if there is a 24-hour power supply demand.